



Bardon Latrobe Football Club
Bowman Park
David Avenue
Brisbane
Queensland, 4065
www.bardonlatrobe.org.au

BARDON LATROBE FOOTBALL CLUB

POSITION DESCRIPTION – CLEANER

JOB TITLE:

Cleaner

OBJECTIVE:

Maintain facilities and carry out paid cleaning duties for approx. 2 hours per week. Keep the clubhouse in a clean and orderly condition.

RESPONSIBILITIES:

- Clean, stock and supply designated facility areas (dusting, sweeping, vacuuming, mopping, cleaning ceiling vents, restroom cleaning etc).
- Perform and document routine inspection and maintenance activities
- Be available during cleaning hours to receive stock deliveries.
- Carry out extensive cleansing tasks and special projects as required but generally on building handover at the end of the football season.
- Notify management committee of occurring deficiencies or needs for repairs
- Stock and maintain supply rooms
- Cooperate with the rest of the staff
- Follow all health and safety regulations

ACCOUNTABILITY:

- Reports to the committee member responsible for cleaning.

SKILLS:

- Proven working experience as a cleaner
- Ability to handle cleaning equipment
- Knowledge of cleaning chemicals and supplies
- Familiarity with Material Safety Data Sheets